

City of Alexandria, Virginia
Commission on Information Technology

June 11, 2026 IT Commission Meeting Minutes
7:00 – 9:00 PM

In attendance: Rhonda Syler, Brandon Mosoriak, Emily Dillard, Heather Barrows, Steve Davidson, Nathan Zencey, Taryn Crane, Tom VanAntwerp, Randall Williams, Francisco Ortiz Hernandez, Benjamin McGinnis, Daniel Rodriguez-Ramirez

City IT Staff: Ryon Saenz, Steve Chozick, Muhammad Mansour

Public/Other: Rebecca Weinstein, T. J. Gordon, Christina Scott

1. Call to Order

2. Minutes

(a) Approval of the May 14, 2026 meeting minutes

- Minutes approved unanimously.

3. Public Comments

- None.

4. Updates

City's AI policy has been added to the Commission's Dropbox.

5. City IT Services Updates

Municipal Fiber Update

- Municipal fiber network cutover began last week.
- Nine sites have been cutover so far, minimal issues.
- Network monitoring: RFP is out, expecting bids by 6/17.

AI Training

- Two half-hour classes provided to the City by InnovateUS.
- Rhonda: Does City have an idea of percentage of City staff that are using AI? Steve C.: Have a sense, we are viewing firewall logs to see which websites they're using.

Updates from Ryon Saenz

- ITS administrative regulations have been released/refreshed, they are going into effect this month.

- A cybersecurity tabletop exercise was held earlier this month with department heads. The goal is to make this an annual exercise. There will also be follow-ups in between with portfolio groups.
- Daniel: Will training be specific to departments? What is City IT doing to ensure departments do not divulge sensitive data? Ryon: Initially training will be broader, City IT has recently changed security awareness training vendors to a platform that can be tailored to specific departments.
- This is a good time for the Commission to start thinking of narratives for Cybersecurity Awareness Month in October.

6. Electronic Meeting Policy

- Our Electronic Meeting Policy needs to be readopted every year.
- Ben: Suggests the term ‘policy advisory group’ be changed to ‘Commission on Information Technology’.
- Steve D.: needs more time to read the policy.
- Commission voted to readopt the policy. The motion passed with all members voting in favor except for Steve D, who voted opposed. The motion included:
 - Changing all references to ‘policy advisory group’ to ‘Commission on Information Technology’.
 - Authorized the Chair to keep the ‘policy advisory group’ language if required by the City Attorney.
- Rhonda: Will ask City Attorney how much leeway we have to modify the policy, related to whether the Commission has flexibility to make future modifications or clarifications to the policy.
- Ben: Expressed interest in discussing potential Commission-specific provisions at a later date.

7. Public Safety Technology & Advisory Review

- Ryon: APD is revising their strategic plan, which includes a technology pillar. They are collaborating with a professor at Ohio State University around data usage/management.
- The Chief wants to attend a Commission meeting in late summer or early fall.
- Tom V: APD presented to Council on Tuesday, will Council be voting to approve anything regarding APD’s presentation on Saturday? Ryon: Not sure, but Council typically does not directly get involved with contract details. Council will not explicitly decide if APD stays or moves away from Flock.
- Daniel: What is the purpose of Ohio State working with APD? Ryon: They are assisting APD with their data program as a whole, not just Flock/LPRs.
- Ben: Was not at last meeting, was any progress made on Ben’s motion for the City to move away from Flock? Reading the documents we have been provided by APD, Ben thinks the City should exit its relationship with Flock.

- Steve: Three issues with Flock: they seem to do what they want with the data they collect, there are multiple levels of indirectness in the contract, and there is a concern with data management, protection, and privacy.
- Daniel: Motion to ensure that there is a vote at the next meeting on Ben's motion to suggest that the City cancel their contract with Flock. Unanimously passed.
- Ryon: Flock is a symptom of the underlying need for data security and governance as a whole.
- Nathan: It would be good to get answers from APD about alternatives, expenses, operational impacts, and change management considerations if the contract with Flock is cancelled.

8. CoIT Bylaws

- Conversation about removing specific code section references in order to minimize maintenance of the document. It was decided to keep them in since it will help new Commission members with onboarding.
- Conversation around how the Commission's meeting schedule and cadence are set. After conversation Steve D. drafted text which was agreed upon.
- Ben: What happens if we fail to have a quorum, but several members are present? Rhonda: We now understand what needs to be done, Patrick researched it.
- Ben: Are we supposed to hold meetings in accordance with Robert's Rules? Steve D.: Yes, we are.
- Ben: Should we add something around recusal in Article 9? Steve C.: Per the City Attorney's Office, it does not need to be in bylaws. There was a conversation about this, language was added regarding conflicts of interest.
- Motion to approve bylaws approved unanimously.

9. Next Meeting

- September 17, 2026.

10. Other Business

- Congratulations to Francisco Ortiz Hernandez, our ACPS Commission member, who graduated high school.

11. Adjournment at 9:20 pm.